



Celebrity Xpedition

All policies contained herein apply to all travel partners. Guests can book passage on Celebrity Xpedition® on a cruise-only basis or add a package, which includes the cruise as well as certain air transportation, hotel accommodations and transfers (the "Xpedition package"). The unique nature of Celebrity Xpedition and the Xpedition package require, in some cases, the use of different guidelines from those that apply to general groups. This information describes those guidelines applicable to Celebrity Xpedition.

Tour Limits

- If every member of a group is purchasing the Xpedition package, a single Xpedition group booking will be created.
- If some members of a group are purchasing the Xpedition package and others are not, two separate group bookings will be created: (a) one for just a cruise group; and (b) one for Xpedition package.
- The travel partner may have one cruise only group and one Xpedition package group per sailing.
- In addition, a travel partner can establish the following number of cruise only groups: (a) four cruise only groups during a calendar year; or (b) twice the number of sailed cruise only groups that the travel partner has in the prior 4 quarters, whichever is greater.
- A travel partner can establish the following number of Xpedition package groups: (a) four Xpedition package groups during a calendar year; or (b) twice the number of sailed Xpedition package groups that the travel partner has in the prior 4 quarters, whichever is greater.

Minimum/Maximum Group Limits

- An Xpedition package group or Celebrity Xpedition group will have a minimum size of 4 staterooms.
- Any group that falls below 4 staterooms at double occupancy after the deposit cycle, no longer retains group status.
- The combination of the Xpedition package groups and Celebrity Xpedition cruise only groups a travel partner has on a single sailing cannot exceed 6 staterooms without any special approval.

Payments

Full Deposit

- A Celebrity Xpedition cruise only group requires all staterooms to be allocated and requires a full deposit of \$900USD per stateroom.
- An Xpedition package group requires all staterooms to be allocated and requires a full deposit of \$900.00 USD per stateroom.
- Full deposit is required at 30 days after initial booking of a group. Full names required at 90 days from booking or 180 days to sailing, whichever comes first.
- All triples and quads require minimum of three (3) names to secure stateroom.
- Penthouse suites require full deposit and names at the time of request to be allocated within group inventory.

Final Payment

- 150 days prior to sailing
- Final payment not received by the due date, may result in group cancellation.
- New allocations or additions to existing groups made after the scheduled final payment due date must be paid in full by the prevailing Individual Reservations option date.

Credit Cards

- As guest names are applied, credit cards should be cross-referenced to that guest.

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Cancellation Charges

- To avoid a cancellation charge, a notice of cancellation must be received prior to the departure date for the Celebrity Xpedition sailing (for cruise only groups) and prior to the departure date for the Xpedition package as follows:

Days prior to departure	Charges (per person)
149-64 Days	Deposit Amount
63-43 Days	50% of Total Fare
42-22 Days	75% of Total Fare
21 Days or less	No Refund

Guests of Celebrity Cruises® are strongly recommended to purchase the CruiseCare and Guest Protection Plan. For further information, please call BerkelyCare, Ltd., at **800.797.4516**

Inventory Management

- Within the 30-day option cycle, travel partner may add up to the 6 stateroom maximum, maintaining original cycle and original fares, if group inventory (at category level) is available, and is within original category allotment.
- Deluxe space can be added to a group by request, based on availability.
- If additional inventory requested is outside original category allotment, prevailing fares will apply.
- No inventory can be added if sailing is Code Red.
- Once a group has been reduced to sold (30-day cycle is completed), travel partner can add up to a 6 stateroom maximum at prevailing fares, which will carry the current Individual Reservations option, or 180 days to sailing whichever comes first.
- FIT to Groups Transfer:
 - Transfers from FIT into an existing group may not be made.

Inventory Reviews

- Celebrity Xpedition may contact you any time after the initial 90 day option cycle to review unsold group inventory. During this review, unsold inventory (inventory without names and full deposits) may be recalled.
- Celebrity Xpedition reserves the right to contact you at any time to review group inventory held on sail dates that are at risk of being oversold (Code Red sailings). During the review, all unsold inventory (stateroom inventory without names and full deposits) will be recalled.

- Other than Code Red sailings, a reviewed group will have 7 business days to add names and payments prior to being reduced to sold.

Guest Names

- Guest names are required within the 90 day cycle.
- Within the 90 day option cycle, double name changes are allowed on any booking within the group. Payments will be refunded if the form of payment is cross-referenced to a guest no longer on the booking, and a new form of payment will be required.
- After the 90 day option cycle, name changes can be made to all but one of the names listed on the booking, and may be subject to additional charges.
 - Double name changes are not permitted for sailings in Code Red status, or within 48 hours prior to sailing.
 - Name changes will be allowed outside 24 hours prior to sailing, but may be subject to additional charges given the following conditions: guests' air has been assigned, documents have been issued, or the request is less than 21 days prior to sailing.

Additional Information

Tour Conductor Credits

- Cruise-only tour conductor credits are earned on the following criteria and must be applied to a single berth or issued to the marketing fund:
 - For all itineraries, one cruise-only tour conductor credit is earned for every 10 full-tariff guests, based on double occupancy. (Maximum 1 Tour conductor credit per group)
 - The value of the cruise-only tour conductor credit is determined by the category most sold within the group. If the same number of staterooms has been sold in two or more categories, the value is based on the lowest of those categories.
 - Singles paying 200% of the full fare count as two guests for tour conductor purposes.
 - Singles paying less than 200% will not count toward tour conductor credit.

Lost Stateroom Protection

- Fares and inventory will be protected when the fare or inventory is lost due to an error on the part of Celebrity Cruises. Misquoted fares and fares erroneously loaded into our systems are not protected.

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- Fares will also be protected if we are contacted within 48 hours of the cancellation and the same inventory is available and full names and appropriate payments are provided.

Fare Conversion

- A fare may be converted if the guest meets all eligibility requirements of the new fare program. The fare program and all inventories must be available at the time of the conversion. The conversions are permitted up to the closing of the sailing. Commissions will be earned based on the new converted fare.

Dining

- There is one scheduled dining time on board the vessel, therefore dining requests can not be accepted.

Cruise Documents

- Xpedition documents can be expected approximately 42 days prior to departure date. Celebrity Xpedition reserves the right to hold documents until final payment has been received.
- Guests traveling together in the same stateroom will receive one document booklet for the stateroom unless requested prior to printing of documents.
- A document reissue fee of \$35.00 USD per household will be charged when the travel agent or guest request new documents when no new documents are required for travel.
- Requests for paper documents rather than E-docs must be processed prior to 21 days from sailing to avoid additional charges.

Air Program

- Celebrity Cruises will provide air arrangements with inclusive travel packages at competitive fares. While we'll make all efforts to accommodate all air requests, group guests originating from the same air city may not necessarily be accommodated on the same flight. All guests using the air program will receive transportation and baggage transfers between the airport and pier.

Value Add

- Value Add is permitted up to \$100.00 USD per guest, and must be distributed to all guests equally.
- Value Add requires completion of Value Add Request Form for each sailing.
- Value Add Request Forms available on CruisingPower.com
- Value Add must be requested and approved within the initial 150 days from booking (or 180 days from sailing whichever comes first).
- Refunds for cancellation involving Value Add must be made to the guest, not the agency.

Student Groups

- Celebrity Xpedition does not accept student groups. A student group is defined as a group of which 50% or more of the guests are under the age of 21. Please contact a Group Advocate for further details and requirements.

Group Marketing and Promotions

- All marketing materials used to promote your group must be pre-approved by your Sales Representative. All materials must contain a statement identifying the ship's registry. Restrictions on the advertising or promotion of group rates apply.
- The new Group Sales Kit will be available on line at CruisingPower.com after the effective date of the new policies.

Fares

- Fares quoted are per guest, based on double occupancy. All fares quoted to guests must include Non Commissionable Cruise Fares (NCCF).
- Changes:** All fares, government fees, schedules, port calls, hours of arrival and departure and special programs are subject to change without notice. Celebrity Xpedition reserves the right to assess fares and charges in effect at the time of booking and amend or add to the content of this brochure at any time.

Celebrity Xpedition 800.963.0311

Terms and conditions set forth in Celebrity Cruises current brochures are incorporated herein by reference. All Group Policies are subject to change at any time without notice. Additional terms, conditions and limitations apply. Please visit CruisingPower.com for additional information and updates on Group Guidelines. All fares are quoted in U.S. dollars. Canadian fares will be conveyed at the time of booking.